



THE PINNACLE SKI CLUB (INC)

These Whakapapa Lodge Rules will apply to every booking you make during the season.

Retain them for your (and your guests) future reference

For lodge bookings,
login to: www.pinnacleskiclub.co.nz
or contact the Booking Officer Phone: 021 311797
Please act as Lodge Leader for the period as annotated
on your Lodge Authority.

The full duties and information for Lodge Leaders are detailed in the Lodge Leader's Manual by the Notice Board in the Lodge. We urge you to acquaint.

LODGE RULES

WHAKAPAPA LODGE

IWIKAU VILLAGE
WHAKAPAPA SKIFIELD
Mt RUAPEHU

Phone 07 8923834

If there is no combination lock number on your Lodge Authority invoice make sure that you obtain it before you depart for the mountain.

PLEASE SEE NOTICEBOARD FOR YOUR BUNK ALLOCATION

THE PINNACLE SKI CLUB (INC)

LODGE RULES WHAKAPAPA LODGE

FIRE RISK: At all times!

A SMOKING BAN APPLIES TO THE WHOLE OF THE WHAKAPAPA LODGE

IN THE EVENT OF A FIRE RING 111 and ask FOR FIRE SERVICE
GIVE THEM OUR ADDRESS AS

**The Pinnacle Ski Club Lodge, Iwikau Village Whakapapa Skifield, Mt Ruapehu
Phone 07 892 3834**

The Club engages a cook/custodian for Club members during the Winter Season.

The Cook/Custodian for the current season will be in residence from the start of the season.

All residents, especially children, must check the duty roster for the duties allocated to their families.

The duties that have been allocated to all residents assist the Cook/Custodian in maintaining a clean and safe Lodge.

Children's duties will be allocated appropriate to their age.

For Health and Safety reasons, when meals are being prepared in the kitchen by the cook/custodian please keep out of the restricted area marked on the floor. Please ensure your family/children are aware of this.

Ensure you have sufficient warm clothing for ski-ing and when sitting in the lodge during the evenings. If you intend to leave the lodge you may need additional outdoor clothing as the drying room will only be operational through the night due to the Energy Conservation Initiative (ECI) of timers being in place.

The duty roster and bunk allocation is on the notice board at the top of the stairs.

Adult members are appointed to act as Lodge Leader and Fire Safety Officer (who in turn appoints Fire Wardens for each floor) and their discretion on any matter is absolute, binding on all members, and has the full backing of Committee.

After 10 pm please consider those who have retired for the night.
Night visitors to other lodges, late night arrivals and those staying up late must show every consideration to the " sleeping " Lodge occupants.

The use of illegal substances and / or the smoking of tobacco in any part of the Lodge including the deck areas, and consumption of alcohol in the bunkrooms are strictly forbidden.

The Executive will take the strongest disciplinary action against any person breaking this rule.

Members may sponsor three non-members on weekends and five non-members mid-week and are responsible for informing their guests of Lodge Rules and Fire and Emergency Evacuation procedures.

A Lodge Authority MUST be obtained from the Booking Officer before any members and their guests stay overnight in the Club's Lodges. This protects the interests and safety of all residents and ensures the smooth running of the Lodges.

EVERY MEMBER MUST take to the Lodge their Lodge Authority, the food listed on the Lodge Authority as well as a pillow case, sheets or sleeping bag.

In the event of any Member and/or their guest(s) requiring bedding (sheets/pillow cases), a fee of \$25.00 per person will be charged.

On the day of your arrival you may occupy the bunk allocated from mid-day and until midday the day you depart. ***THERE ARE NO EXCEPTIONS TO THIS RULE.***

EXTENSION OF BOOKINGS: Extension of bookings at the Lodge can only be made by the person requiring the extension by seeking approval from the Booking Officer on 021 311797 or email: bookings@pinnacleskiclub.co.nz and then advising the Lodge Leader.

RUBBISH:

All rubbish will have to be sorted into three types: glass, paper and other rubbish.

The rubbish depot is located at the top of the Bruce Road for Club Members only and must be placed in sorted areas only. **MEMBERS TO CARRY OUT PERSONAL RUBBISH (BOTTLES, PAPERS)**, whilst communal rubbish from the kitchen will require trips down the Bruce road at regular intervals. The Club has adopted a policy that members must “pack in” and “pack out” all their own glass, cans and papers; the removal of other rubbish will be a duty allocated by the Lodge Leader.

CLOSING UP:

If, when you leave, and the Cook/Custodian is not in residence, please follow the closing up Instructions detailed here, and on the main switchboard in the basement:

Clean out the fridges, turn of the power at the wall switch and leave the doors open.

Leave no perishable food in the safe or bread cupboard and remove any food you brought that is unused.

DON'T LEAVE IT BEHIND FOR SOMEONE ELSE TO TAKE OUT AS RUBBISH.

Turn off power and water to dishwasher (switch & valve under sink bench).

Mouse bait is kept in the annex. Leave some out in both the annex and pantry.

Close and lock the back door, library door and fire escape panic bar exits and close all of the lounge, library and dry entry curtains. Close and lock all basement windows.

Lock every bunkroom window, close all bunkroom curtains and leave the bunkroom doors open.

Check that all rubbish has been removed to the bins at the Top 'O Bruce.

Turn of the power at the main PUSH UP to turn power off with the (red & black) MAIN SWITCH.

During the months of June and July and at the end of the season the water system is drained. **This is only to be carried out on the authority of the Booking Officer or Maintenance Officer.** Instructions for draining and reinstating the system are in the holder at the top of the stairs

Close front door and check that it is locked.

For all members and their guest's information;

the detailed alarm switches and fire fighting equipment is installed in the Whakapapa Lodge;

THERE ARE THREE ALARM SWITCHES:

- (a) Alongside the switchboard in the basement.
- (b) Alongside the door to the lounge at the top of the stairs
- (c) Alongside the entrance to the kitchen.

FIRE FIGHTING EQUIPMENT

HOSE REELS; DO NOT USE ON ELECTRICAL FIRES!!

Useable **ONLY** when the power supply is available.

One, on the top stair landing. One in the basement alongside the drying room door.

TO OPERATE; Turn on the water supply wheel valve under the reel.

Press the green "START" switch adjacent to the reel to start the water pump.

Set either a jet or spray with the adjustable hose nozzle.

PORTABLE FIRE EXTINGUISHERS;

Dry powder; for electrical and stovetop fires.

LOCATED; • Two, in the kitchen, one over the sink bench, one over the wash hand basin.

One, on the end wall of the bunkroom passage.

One, in the basement over the hose reel.

THE FIRE SAFETY OFFICER will make the identity of appointed **FLOOR WARDENS** known to every lodge resident.

And will inform all residents;

That they must remove, **when dry**, all of their clothing and boots from the drying room, and keep it alongside their bunk.

That when the alarm rings they;

- **MUST NOT** attempt to recover clothing or boots from the drying room.
- Must put on warm clothing and footwear suitable for moving into the snow and away from the Lodge.
- That they move to the nearest fire exit and prepare to leave the Lodge when told to do so by the Floor Warden.
- Take blankets and duvets with them for extra protection.

FIRE EXITS: There are ONLY TWO DEDICATED EXITS that should be used FOR AN EMERGENCY EVACUATION. Both are fitted with quick release panic bars

They are located;

- (a) Through bunkrooms 31/32 at the West end of the bunk room passage onto the landing and vertical ladder to the ground.
- (b) In the North East bay window in the lounge onto the landing and vertical ladder to the ground.

When leaving the lodge in an emergency from either emergency exit stay together as a group and move down the valley to Ski Racers Lodge.

The Lodge Leader will delegate a senior member to collect the booking chart from the lobby notice board and call the roll when both groups are assembled in or at Ski racers Lodge.

Other exterior doors should not be used as emergency exits because they may be blocked by snow.

Residents leaving by these doors could become separated from the groups leaving by the dedicated emergency exits with possible calamitous results.

Members are reminded the Club's insurance policies do not cover the personal property of members or their guests while in the Lodge.

THE PINNACLE SKI CLUB (INC)**WHAKAPAPA LODGE FOOD FOR SKI SEASON**

All food items are supplied by the Club for this season, this only includes breakfast and dinner.

You are responsible for providing your own lunch, snack food and fresh milk,

AND

You get your own lunch and supper and **wash all your own lunch and supper dishes**

At the end of your stay advise the Custodian of any food that you brought to the Lodge that you have not used and, if not taking it away, are leaving behind for general use.

TAKE TO THE LODGE:

- (a) YOUR LODGE AUTHORITY INVOICE AS IT HAS DETAILS OF THE CURRENT DOOR COMBINATION NUMBER.

If no combination door number is on your Lodge Authority invoice make sure that you obtain it before your departure to the mountain

- (b) . **AN OPERATIONAL TORCH!**

IF THE POWER GOES OFF YOU WILL NEED IT